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RMC

**AGENDA AND SUPPORTING PAPERS
FOR COUNCIL'S NOVEMBER MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL
388 MAIN SOUTH ROAD, GREYMOUTH**

MONDAY, 14 NOVEMBER 2016

The programme for the day is:

10.30 a.m:

Resource Management Committee Meeting

On completion of RMC Meeting:

Council Meeting

Councillor Workshop:

Westport Flood Protection

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Monday, 14 November 2016**

A. ROBB
CHAIRPERSON

M. MEEHAN
Chief Executive Officer

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.	1 – 3	MINUTES 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 4 October 2016
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5.		REPORTS
		5.1 Planning and Operations Group
	4 – 9	5.1.1 Planning Report
	10	5.1.2 Regional Policy Statement Report
	11	5.1.3 Proposed Regional Pest Plant Management Plan
		5.2 Consents and Compliance Group
	12 – 15	5.2.1 Consents Monthly Report
	16 – 19	5.2.2 Compliance & Enforcement Monthly Report
	20	5.2.3 Exploration New Zealand Ltd RC12217 Bond
	21 - 22	5.2.4 Koura Mining Ltd RC2015-0120 Bond
		6.0 GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 4 OCTOBER 2016, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

P. Ewen (Chairman), A. Robb, A. Birchfield, T. Archer, S. Challenger, P. McDonnell

IN ATTENDANCE:

M. Meehan (Chief Executive Officer), G. McCormack (Consents & Compliance Manager), R. Mallinson (Corporate Services Manager), R. Beal (Operations Manager), N. Costley (Communications Manager), S. Jones (Planning Team Leader), T. Jellyman (Minutes Clerk), The Media.

1. APOLOGIES

(Archer / Robb) *That the apology from Cr Clementson be accepted.*

Carried

2. PUBLIC FORUM

There was no public forum.

3. MINUTES

Moved (McDonnell / Challenger) *that the minutes of the previous Resource Management Committee meeting dated 13 September 2016, be confirmed as correct.*

Carried

Matters Arising

There were no matters arising.

5. REPORTS**5.1 PLANNING AND OPERATIONS GROUP****5.1.1 PLANNING REPORT**

S. Jones spoke to this report and advised that the final prehearing meeting for the Regional Policy Statement will be held tomorrow.

S. Jones reported that 46 submissions have been received on the Land and Water Plan – Plan Change 1. She reported that staff are now summarising the submissions and will notify for further submissions next week. S. Jones reported that staff will meet with DoC next week to discuss some of the specific wetlands that comments were received on.

S. Jones reported that Council made a brief submission on the Local Government Amendment Bill and supported the comments made by LGNZ and SOLGM. S. Jones advised that given the number of submissions received and the concerns raised by some parties with regard to the consultation undertaken, it has now been decided to delay this to allow for further conversations with the parties concerned.

S. Jones reported that the submission on the Productivity Commission draft report on Better Urban Planning was lodged yesterday.

Cr McDonnell asked how many of the submissions received on the Land and Water Plan was related to wetlands? S. Jones advised that around half related to wetlands with some of them being specific to

certain wetlands and others were general. S. Jones stated that there were also comments about buffer zones. She advised that these will be published next week.

Moved (Archer / McDonnell) *that the report is received.*

Carried

5.1.2 HYDROLOGY & FLOOD WARNING UPDATE

M. Meehan spoke to this report and took it as read.

Moved (Ewen / Robb) *that the report be received.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

G. McCormack spoke to his report and advised that 11 non notified resource consent applications were received, with five variations to consent conditions. He reported that five site visits were carried out in relation to consent applications. G. McCormack reported that a decision on the hearing held last week is due in two weeks' time. Cr Archer asked G. McCormack what notification pathway the Okuru Enterprises consent application would follow? G. McCormack advised that he would follow up on this after today's meeting and report back to Cr Archer on this. It was noted that there has been a small increase in the amount of resource consents coming through at the moment with the Stevenson Mine consent and the Waitaha Dam consent expected shortly. G. McCormack agreed and stated that there is an upturn with goldmining consents over the past two months.

Moved (Robb / Challenger) *That the October 2016 reports of the Compliance Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

G. McCormack spoke to this report. He advised that 37 site visits were carried out during the reporting period with 29 being compliant and eight non-compliant. G. McCormack reported that eight incidents / complaints were dealt with. G. McCormack reported that three formal warnings, one infringement notice, and three abatement notices were issued during the reporting period. He reported that one mining work programme has been received during the reporting period.

M. Meehan reported that Council has been assisting Westland District Council with the processing of resource consents, along with some compliance work as well due to staff resourcing issues at Westland District Council. He stated that the compliance work is mainly in the mining area. G. McCormack stated that staff are assisting with their mining compliance programme which will tie in with our programme. He stated that this work will benefit both parties. Cr Ewen asked G. McCormack if he was concerned about the amount of non-compliance with regard to site visit. G. McCormack responded that with the new technology about to be implemented, it will make the reporting side easier and he will be able to then break down which sectors have been non-compliant. He stated that these are not serious breaches but more of a reminder to get things in order.

Moved (Archer / Robb) *that the report be received.*

Carried

6.0 GENERAL BUSINESS

Cr Ewen expressed his thanks to staff over the last term; he stated that there has been quite a few staff changes over the past three years. Cr Ewen thanked Iwi for their contributions over the term.

Cr Archer asked if there has been a timeframe for the production and release of the Action Plan in relation to the Growth Study. Cr Robb responded that he is Chair of the Governance Group, and they are under a fair bit of pressure to have the Action Plan to the Government for signoff by the end of January so that Government can then have the next release out by February. Cr Robb stated that at the moment the final makeup of the Governance Group is being worked through. He stated that the

top role could change following the Local Body Elections later this week but he feels there is a reasonable level of continuance of members of this group. He stated there are some possible new members, and there also some that have pulled out due to work commitments. Cr Robb stated that a lot of the work has been done, and it is now a matter of prioritising what needs to be done. Cr Robb stated that the consultants involved with the Growth Study are still employed until the action plan is completed and it is their role to pull everything together.

Cr Ewen thanked M. Meehan for his contributions since coming into his new role. Cr Ewen also thanked other staff members including R. Beal, G. McCormack, S. Jones and N. Costley. He wished his fellow councillors well for the upcoming elections.

The meeting closed at 10.45 a.m.

.....
Chairman

.....
Date

5.1.1

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 14 November 2016
 Prepared by: Sarah Jones – Planning Team Leader
 Date: 2 November 2016
 Subject: **PLANNING REPORT**

Land and Water Plan – Plan Change 1

The Plan Change was notified on 22 August 2016 with 46 submissions received by the closing date of 16 September. The Plan Change was notified for further submission on 17 October with 26 further submissions received by the closing date of 31 October. Staff are in the process of reviewing the submissions and further submissions received in response to the notification of the Plan Change, before staff begin compiling the staff recommending report (under s42A of the RMA).

Proposed Coastal Plan – Notification of submission

It has come to light that a submission on the Proposed Coastal Plan was lodged within the statutory timeframe, however was not included in the Summary of Submissions that was notified for further submissions this year. This submission will shortly be publicly notified for further submissions, as required by the First Schedule of the Resource Management Act. This will not affect other submitters given the current stage of progress on the Proposed Coastal Plan.

National Policy Statement on Urban Development Capacity released

The Minister for the Environment announced the release of the National Policy Statement on Urban Development Capacity 2016 (NPS-UDC) on 31 October 2016. The NPS-UDC will be issued by notice in the New Zealand Gazette on 3 November 2016 and will take effect on 1 December 2016. The NPS-UDC is able to be viewed and download from the Ministry for the Environment (MfE) website.

MfE Compliance, Monitoring and Enforcement Report released

MfE has publicly released a report on "Compliance, Monitoring and Enforcement by Local Authorities under the Resource Management Act 1991". This report provides a summary of local government compliance, monitoring and enforcement (CME) under the Resource Management Act 1991 (RMA). The findings in this report are based on conversations with representatives from 13 councils and nine stakeholders and iwi, as well as data collected by MfE. The report does not make recommendations – it is intended to inform further analysis by MfE on what changes (if any) are needed to improve CME. The report is also intended to inform councils' CME activities, by providing examples of good CME practice by other councils. The report is available on the MfE website.

Productivity Commission draft report on Better Urban Planning

A submission (on behalf of WCRC and Grey District Council) was lodged with the Commission on 3 October 2016. A copy of this submission is attached. On 31 October, the Commission confirmed that it had received over 70 submissions and advised that although they had anticipated a high level of interest in the draft report, the quantity and depth of submissions were such that the Commission, with the Government's agreement, have decided to extend the timeframe for providing Ministers with the final report. The new deadline has been set as February 2017 and will allow the commission to undertake additional research and analysis into the points raised. The Commission will confirm the publication date early next year.

Paparoa National Park Management Plan Review

A submission (on behalf of WCRC, Grey and Buller District Councils) on the above plan review was lodged with the Department of Conservation (DOC) on 5 August 2016. A verbal submission to the hearings panel was made on 18 August on behalf of the Councils. Over the last few months the team at DOC have been revising the draft Plan in response to the submissions received. The revised draft Plan was discussed with the West Coast Tai Poutini Conservation Board on 16 September and subsequently presented to the NZ Conservation Authority on 4 October, and is now being considered by them prior to approval. Some further changes may be made as a result of their consideration. A summary of submissions and copies of the revised draft Plan are available on the DOC website.

RECOMMENDATION

That the report is received.

Sarah Jones
Planning Team Leader



03 October 2016

Better Urban Planning Inquiry
New Zealand Productivity Commission
PO Box 8036
The Terrace
Wellington 6143
New Zealand

Dear Sir/Madam

Submission on the Better Urban Planning draft report

Two of the West Coast Councils - the West Coast Regional Council and the Grey District Council (the Councils or the West Coast Councils) - appreciate the opportunity to submit on the Better Urban Planning draft report. Our submission is attached.

We would be happy to discuss any parts of our submission.

Our contact details for service are:

Sarah Jones
Planning Team Leader
West Coast Regional Council
P O Box 66
Greymouth 7840

Phone: 03 768 0466 x 235
Email: sarahj@wrc.govt.nz

Yours faithfully

A handwritten signature in black ink, appearing to be "Sarah Jones".

Sarah Jones
Planning Team Leader

West Coast Councils' Submission on the Better Urban Planning draft report

This is a joint submission by the West Coast Regional Council and the Grey District Council (the Councils or the West Coast Councils). Given the scope of the inquiry, and possible repercussions of the amendments to the planning system being considered in the report, the Councils believe that it is important that our views help shape the recommendations set out in the final report published by the Commission for Government. Comments are not offered on all findings, recommendations or questions posed in the report, but specific points are made which are considered the most relevant to the way the West Coast Councils fulfil their planning functions on the West Coast.

Whilst we understand that the report has been prepared to address concerns about the way the planning system responds to housing affordability issues in urban areas, this is not the only function of the planning system nor the only place in which the planning system functions. "Urban planning" as a concept is not distinguishable from any other part of planning. The report appears to focus on the "urban", referring to "high-performing cities", "urban trends" and the "changing nature of urban areas" but these are mere components of the broader planning system. To focus on the urban areas whilst ignoring the areas in between is to ignore a key functional part of the system. The planning system, and all its component parts, must be assessed as a whole to ensure a robust and well-functioning planning framework. To achieve a functional planning system, planners must consider all elements within the planning system, urban and rural areas alike. For the same reason, to design (or redesign) a planning system in response to urban issues alone, without considering the issues that exist outside those areas, or the repercussions for those areas resulting from any proposed changes, would be inappropriate. The Commission is encouraged to broaden the scope of inquiry to include consideration of the entire planning system and its operations in all relevant contexts.

In respect of the role planning performs, the document seeks to frame this discussion around "problems" that the planning system has a role in resolving (F3.1). However, we question whether this is the most appropriate, efficient or effective way to approach planning, and wonder whether framing planning in this way takes too narrow a view of planning and unnecessarily restricts the scope of planning and the benefits that can be arrived at when a more constructive lens is applied. Instead of viewing the planning system as a mechanism to address problems, it can also be viewed as a system of resolving problems before they arise. For example, in relation to "spillover effects" (pg. 39), instead of simply treating the problems (through control over property rights, charging for negative externalities, or regulation) planning documents can be used to describe the community's vision for places and direct development in a manner that fulfils that vision.

In developing our own planning documents, we have taken the approach to set out bold aspirational goals which we can strive towards. We are moving away from the traditional protectionist approach, and are acknowledging that economic growth, social and cultural development, and environmental

management can go hand in hand, each used to deliver the other. Our plans will endeavour to manage these relationships and deliver a positive future for the West Coast, achieving this in the most efficient and effective manner.

In terms of analysis of growth and urban areas, the Commission is encouraged to cross-reference the information contained in chapter 4 with the information within the National Planning Statement for Urban Development (NPS-UD). There appears to be some differences in the way "urban" is defined between the documents (for example Gore and Tokoroa are defined as secondary urban areas in figure 4.3, but are not classified as such in the NPS-UD). Figure 4.5 identifies Westport as a minor urban area projected to experience low to medium growth between 2013-2043. With the recent closure of several coal mines and the Holcim cement works, this predicated growth may now be unlikely.

Chapter 7 and its associated findings (F7.1-7.13) are based on a one-sided analysis. This chapter looks at examples of planning practice (many of which are unfavourable) and explains why these are not performing well. It also looks at international examples of countries with comparable practice, drawing similar conclusions about underperformance. However, what it does not do is present the other side of the argument, examining international (or local) examples of planning systems where these practices do not exist and the repercussions of their absence. In order to fully understand the rationale for the current operation of the planning system, one needs to appreciate what the planning system (or wider environment) would look like if these practices did not exist.

The report includes an "important finding" in respect of responsiveness, noting that the planning system is not well set-up to deal with the change and unpredictability inherent in growing cities (pg. 5). However, change and unpredictability are not derivatives of cities. Instead they are derived from the global economies and international markets which most of the developed world currently operates in. The need for the planning system to be responsive and resilient exists not just in cities (although it is often exacerbated in the city context), but in all areas. For example, in the West Coast environment, our primary industries are often affected by global commodity prices, the dairy pay out and the price of coal and wool for example. In areas with a smaller commercial operating base, or with limited economic diversification, fluctuations in the prices of global commodities can have significant repercussions for entire communities, many of which are built around these industries. In these instances, the planning system needs to be responsive to these changes to enable communities to appropriately respond to global shocks. It is noted that elsewhere in the report, the decline of small towns is acknowledged, but no detailed consideration is given to this issue, nor is any analysis offered around how the current planning system could be said to be contributing to, or better managing for this. Given a significant proportion of the population live outside of urban areas (as is described in chapter 4), this is a matter that warrants additional consideration.

The report recommends that a clearer distinction between the built and natural environment is needed, noting that the natural environment needs a clear focus on setting standards that must be met, whereas in the urban environment, assessments require recognition of the benefits of development and allow for change (pg. 332). Planning exists to promote the objectives of sustainable development. Sustainable development, or sustainability, is comprised of three spheres: dimensions, domains or pillars, i.e. the environment, the economy and society. One cannot achieve sustainable development whilst focusing on one of these and ignoring the others. To focus on only environmental standards in "natural" areas will undermine the sustainability of these areas and given the small population of the West Coast region (and therefore small proportion of our region that would be defined as "urban"), this could potentially undermine the wider sustainability of the entire region. The Councils would be concerned that using the current Statistic New Zealand definitions of what is "urban" and therefore available for growth, and by reverse what is "natural" and should meet environmental standards, could result in a significant impediment to growth in our region where only three places (Greymouth, Westport and Hokitika) would fall within the "urban" categorisation. Any future system would need to ensure that emerging growth areas (Franz Josef for example) are not unnecessarily restrained by their current populations and associated classifications.

We agree that Government should be clearer about its priorities (pg. 6 and 334), but the system also needs to accommodate and acknowledge that not all communities are facing the same issues. Any direction from Government needs to be flexible enough to allow differences between areas to be recognised and provided for. If the direction provided by Government is overly prescriptive, and allows no room for locational interpretation of effects, it will undermine the principles of localised decision making and make regional and district planning redundant. The Councils support the recommendations around simplifying the way Government communicates its priorities. A simple single Government policy statement setting out the Governments priorities is preferable to a plethora of national policy statements.

The report suggests introducing a permanent Independent Hearings Panel (IHP) that could replace commissioners in hearings on plan reviews and plan changes. The report notes that requiring this of all plan reviews/changes could add unnecessary delay and costs and therefore suggests that local authorities could retain the right to choose whether or not to use the IHP for plan changes, but to leave in place the ability of submitters or applicants to determine the merit to appeal plan changes not reviewed by the IHP. Should this provision be introduced, the Councils would support this being an optional arrangement (Q.7.2), but notes that in order for the IHP establishment to work for smaller Councils, the costs to Council of appointing the IHP would have to be reasonable and not out of reach of those with smaller operating budgets.

The Councils welcome the acknowledgement that with any legislative change, capacity and culture within central and local government will also need to be better resourced to ensure successful implementation (R12.1 and 12.2).

This ends our submission.

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 14 November 2016
Prepared by: Nichola Costley – Manager Strategy and Communications
Date: 1 November 2016
Subject: **Regional Policy Statement**

Purpose

To provide an update on the Proposed Regional Policy Statement (Proposed RPS).

Background

Council notified the Proposed RPS in March 2015. Seventy two submissions were made on the Proposed RPS with 22 further submissions received in November 2015.

Where we are at

Over the past year, staff have been reviewing the submissions and further submissions, and developing the Staff Recommending Report. Over the past two months a series of pre-hearing meetings have been held with a number of key stakeholders. These will be finished in mid-November.

It had been previously reported to Council that a hearing on the Proposed RPS would be held in December 2016. In light of the pre-hearing meetings, and the range of submissions and further submissions made, staff will be convening a facilitated collaborative session to bring together the key stakeholders to further discuss and resolve points raised by submitters.

Extension of timeframe to release decisions

The First Schedule of the RMA states that the Council must give its decision on the Proposed RPS no later than two years after notification. However, section 37(1) enables the Council in any particular case to extend the time period, and for this case up to two years. While it is not anticipated that it will take another two years to release decisions, this provides additional time both before and after the hearing to further consider the submissions made, and points raised, by submitters to reach outcomes that are more mutually agreeable, reducing the risk for appeals after decisions have been released.

Council will notify those parties who either submitted on the Proposed RPS, or those who made further submissions, that this time extension has occurred.

Hearings will now be held in the first quarter of 2017.

RECOMMENDATION

That Council:

- 1. Receives this report; and*
- 2. Resolves to extend the time to release decisions for two years, to December 2018, on the Proposed Regional Policy Statement.*

Nichola Costley
Manager Strategy and Communications

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 14 November 2016
Prepared by: Cameron Doake – Biosecurity Officer
Date: 28 October 2016
Subject: **PROPOSED REGIONAL PEST PLANT MANAGEMENT PLAN**

Purpose

To provide Council with an update on the Proposed Regional Pest Plant Management Plan (RPPMP).

Notification of the Proposed RPPMP

Submissions on the Proposed RPPMP closed on Friday 21 October 2016.

Seven submissions were received within the notification period from Federated Farmers, Department of Conservation, Buller Conservation Group, LINZ, KiwiRail, and 2 from private landowners within the region. Two late submissions are expected from Te Rūnanga o Makaawhio and Denise Howard.

Some submissions called for species to be added to the Plan. These include Crack and Grey Willow, Convolvulus, Onion Weed, Paradise Ducks, and Wild Cherry among others.

Process from here

Staff will now prepare a summary of submissions and staff recommending report addressing the received submissions. As some submitters have indicated they would like to be heard in relation to their submissions, a hearing panel will need to be appointed at a future meeting.

Staff are awaiting a final report from a peer review process, undertaken with technical input from relevant staff of neighbouring regions, as well as feedback from the Ministry for Primary Industries, on how effectively the Proposed Regional Pest Plant Management Plan addresses the National Policy Direction for Pest Management. This will be reported on at a future meeting.

RECOMMENDATION

That the West Coast Regional Council:

- 1. Receives this report;*
- 2. Accepts the late submissions received from Te Rūnanga o Makaawhio and Denise Howard*

Randal Beal
Operations Manager

Prepared for: Resource Management Committee 14 November 2016
 Prepared by: Karen Glover - Consents & Compliance Administration Officer
 Date: 2 November 2016
Subject: CONSENTS MONTHLY REPORT

Consents Site Visits 22 September – 31 October 2016

DATE	NAME, ACTIVITY & LOCATION	PURPOSE
28-09-16	RC-2016-0100 – JA Morley Family Trust, Alluvial gold mining, Ahaura	Visited site with applicant's consultant John Wood, Compliance Officer Oliver Varley and Planning Team Leader Sarah Jones who was helping to process this application. Site visit was undertaken to see the area for mining and the best location to start the mining and then move forward. Some of the mining area had been eroded by the river.
03-10-16	RC-2016-0108 – MBD Contracting Ltd, Gravel Extraction, Totara River and Little Man River	To undertake a site visit to determine the current state of the river and gravel resources at the Totara River and Little Man River.
04-10-16	RC-2016-0116 – Silco Farms (Rotokohu) Ltd, Alluvial gold mining, Landing Creek	Visited site with the applicant's consultant, Rebecca Inwood to discuss the status of the application and view the location of works.
05-10-16	RC-2016-0108 – MBD Contracting Ltd, Gravel Extraction, Grey River	To undertake a site visit to determine the current state of the river and gravel resources at the Omoto and Kiwi Point sites, Grey River.
06-10-16	RC-2016-0108 – MBD Contracting Ltd, Gravel Extraction, Crooked River	To undertake a site visit to determine the current state of the river and gravel resources at the Crooked River.
12-10-16	RC-2016-0109 – BBC Excavation Ltd, Alluvial Gold Mining, Waimangaroa River	To assess the mining operation against the application applied for and to discuss with miner the activities going forward.

Non-Notified Resource Consents Granted 22 September – 31 October 2016

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2015-0021 Wealthy Land Mining Ltd	To undertake earthworks associated with alluvial gold mining within MP 57231, near Blue Bottle Creek, Kaniere. To take and use water for alluvial gold mining activities within MP 57231, near Blue Bottle Creek, Kaniere. To discharge sediment-laden water to land in circumstances where it may enter water, namely Coal Creek and its tributaries associated with alluvial gold mining within MP 57231, near Blue Bottle Creek, Kaniere.
RC-2016-0020 DR Trowbridge	To undertake earthworks associated with the extraction of eroded limestone rock in the Lower Buller Gorge, Berlins within MP 60221.
RC-2016-0083 Solid Energy New Zealand Ltd	To disturb the bed of Burkes Creek to construct and maintain an overflow diversion channel. To temporarily and/or permanently divert water from Burkes Creek to fill the Reddale Mine Pit.
RC-2016-0094 West Coast Regional Council	To discharge treated acid mine drainage water containing elevated levels of ammonia and/or nitrates to Cannel Creek, Bellvue Mine.
RC-2016-0100 JA Morley Family Trust	To undertake earthworks associated with alluvial gold mining activities within MP 60218, at Riverview Road.

To take and use of groundwater for the purposes of alluvial gold mining activities within MP 60218, at Riverview Road.

To discharge water containing sediment to land within MP 60218 in circumstances where it may enter water, namely the Ahaura River and its tributaries, associated with alluvial gold mining at Riverview Road.

RC-2016-0102
Westland Contractors Ltd

To disturb the dry bed of the Taramakau River upstream of the State Highway 6 Bridge for the purpose of removing gravel.

RC-2016-0103
Haast Digger Services Ltd

To disturb the dry bed of the Haast River (downstream of the SH6 bridge) for the purpose of extracting gravel.

To disturb the dry bed of the Haast River (near the oxidation ponds) for the purpose of extracting gravel.

To disturb the dry bed of the Arawhata River (near Frolic Creek) for the purpose of extracting gravel.

To disturb the dry bed of the Waita River (downstream SH 6 bridge) for the purpose of extracting gravel.

To disturb the dry bed of Okuru River (Schedule 12, north bank) for the purpose of extracting gravel.

To disturb the dry bed of the Okuru River (Schedule 12, south bank) for the purpose of extracting gravel.

To disturb the dry bed of the Turnbull River, (Schedule 12, south bank) for the purpose of extracting gravel.

To disturb the dry bed of the Jacksons River, (Schedule 12, lower site) for the purpose of extracting gravel.

RC-2016-0106
Punakaiki Beachfront Motels

To discharge treated onsite sewage wastewater from an accommodation complex to land at Punakaiki.

RC-2016-0108
MBD Contracting Ltd

To disturb the dry bed of the Totara River at the confluence of Donnelly Creek for the purpose of extracting gravel.

To disturb the dry bed of the Dry Creek (Little Man River) downstream of the State Highway 6 bridge for the purpose of extracting gravel.

To disturb the dry bed of the Grey River at Kiwi Point for the purpose of extracting gravel.

To disturb the dry bed of the Crooked River at the Lake Brunner Road bridge for the purpose of extracting gravel.

To disturb the dry bed of the Grey River at Omoto for the purpose of extracting gravel.

RC-2016-0110
Roa Mining Company Ltd

To disturb the dry bed of the Taramakau River upstream of the State Highway 6 Bridge for the purpose of removing gravel.

To undertake earthworks, including vegetation clearance, within and outside riparian margins, Rajah Pit, Roa Mine.

To disturb the bed and banks of Harry Creek to construct diversion channels and excavate material, Rajah Pit, Roa Mine.

Incidental take and use of groundwater associated with open cast coal mining, Rajah Pit, Roa Mine.

Incidental take and use of surface/rainwater associated with open cast coal mining, Rajah Pit, Roa Mine.

To divert water around the pit, Rajah Pit, Roa Mine.

To discharge water containing contaminants to water, Rajah Pit, Roa Mine.

To discharge water containing contaminants to land, Rajah Pit, Roa Mine.

RC-2016-0111
Roa Mining Company Ltd

To undertake earthworks, including vegetation clearance and deposition of waste rock, within and outside riparian margins, Ford Creek Engineered Landform (ELF), Roa Mine.

To disturb the bed and banks of Ford Creek and its tributaries to construct diversion channels and deposit waste rock, Ford Creek ELF, Roa Mine.

Incidental take and use of groundwater percolating through the engineered landform, Ford Creek ELF, Roa Mine.

Incidental take and use of surface/rainwater percolating through the engineered landform, Ford Creek ELF, Roa Mine.

To divert water around the engineered landform, Ford Creek ELF, Roa Mine.

To discharge water containing contaminants to water, Ford Creek ELF, Roa Mine.

To discharge water containing contaminants to land, Ford Creek ELF, Roa Mine.

RC-2016-0114
WHG Punakaiki Land Ltd

To discharge treated sewage wastewater to land at Lot 1 DP306878 with ½ interest in Lot 2 DP306878 Block 1, Punakaiki.

RC-2016-0116
Silco Farms (Rotokohu) Ltd

To undertake earthworks associated with alluvial gold mining activities within MP 55745, at Landing Creek Road.

To take and use water for the purposes of alluvial gold mining activities within MP 55745, at Landing Creek Road.

To discharge water containing sediment to land within MP 55745 in circumstances where it may enter water, namely Landing, Little Landing and Fox Creeks and their tributaries associated with alluvial gold mining at Landing Creek Road.

RC-2016-0118
MS Goodhew

To alter the foreshore/seabed by depositing rock for erosion protection purposes in the Coastal Marine Area (CMA), Hokitika River.

To occupy space in the CMA with rock for erosion protection purposes, Hokitika River.

To construct structures (rock bunds) in the CMA, Hokitika River.

To deposit natural material (rock and gravel) in the CMA for erosion protection purposes, Hokitika River.

To alter the foreshore/seabed to construct a rock wall, Hector.

RC-2016-0119
JL Watson

To occupy space in the Coastal Marine Area (CMA) with a rock wall, Hector.

To construct a structure (rock wall) in the CMA, Hector.

To deposit natural material (rock and sand) in the CMA, Hector.

RC-2016-0120
Nelson Petroleum Distributors Ltd

To take and use groundwater as a result of dewatering a pit, Hokitika.

RC-2016-0125
TB & AE Guildler

To discharge treated sewage wastewater to land from a domestic dwelling and granny flat at Lot 1 DP 3395, Woodstock.

RC-2016-0127
New Zealand Transport Agency

To disturb the bed of Mullins Creek to undertake protection works (rock filled gabion baskets).

To temporarily divert water in Mullins Creek while undertaking river protection works.

RC-2016-0128
New Zealand Transport Agency

To disturb the bed of Bakers, Fourteen Mile, Granite and Blackwater Creeks and the Haast River to undertake protection works (rock armouring and stream training).

To permanently divert water in Bakers, Fourteen Mile, Granite and Blackwater Creeks and the Haast River from protection

structures and as a result of stream training.

To temporarily discharge sediment to water associated with the construction of river protection and stream training works, Bakers, Fourteen Mile, Granite and Blackwater Creeks and the Haast River.

In addition to the above two whitebait stand resource consent were renewed during this period.

Changes to and Reviews of Consent Conditions granted 22 September – 31 October 2016

CONSENT NO. & HOLDER	PURPOSE OF CHANGE/REVIEW
RC11251-V1 GM Fahey	Amend equipment used and stockpiling/processing areas for undertaking black sand (gold) mining near Burkes Road, Barrytown (MP41181).
RC-2014-0024-V1 Cashmere Bay Dairy Ltd	To decrease the amount of effluent that must be stored on site and the method of storage, Cashmere Bay Road.
RC98021-V7 Pike River (2012) Ltd	To allow the use of citric acid to control pH during mine portal sealing, Pike River Mine.

Notified or Limited Notified Resource Consents granted 22 September – 31 October 2016

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2015-0133 Grifis Mining Ltd	<p>To undertake earthworks associated with alluvial gold mining activities within MP 60058, at Sergeants Hill.</p> <p>To disturb the bed of Deadman's Creek and its tributaries associated with an intake structure to facilitate taking water.</p> <p>To take and use water for the purposes of alluvial gold mining activities within MP 60058, at Sergeants Hill.</p> <p>To dam water within Deadman's Creek and its tributaries associated with taking water for alluvial gold mining activities within MP 60058.</p> <p>To divert water within Deadman's Creek and its tributaries associated with alluvial gold mining activities within MP 60058.</p> <p>To discharge water containing sediment to land within MP 60058 in circumstances where it may enter water bodies associated with alluvial gold mining and associated activities at Sergeants Hill.</p> <p>To discharge water containing contaminants to water associated with alluvial gold mining activities within MP 60058.</p>

Public Enquiries

63 written public enquiries were responded to during the reporting period. 51 (81%) were answered on the same day, and the remaining 12 (19%) within the next ten days. No LGOIMA requests were responded to.

RECOMMENDATION

That the November 2016 report of the Consents Group be received.

Gerard McCormack
Consents & Compliance Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 14 November 2016
 Prepared by: Gerard McCormack – Consents and Compliance Manager
 Date: 3 November 2016
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 120 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	67
Mining compliance & bond release	13
Complaint Related	15
Dairy Farm	25

Out of the 120 total site visits for the reporting period, 101 visits were compliant, 19 visits were non-compliant.

Complaints/Incidents between 22 September 2016 & 3 November 2016

The following 21 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome	INC/Comp
Discharge to water	Complaint that the Hokitika River was discoloured	Hokitika	Site visit carried out and the complaint was unsubstantiated.	Complaint
Gold Mining	Complaint that unauthorised gold mining had been undertaken on a property.	Westport	Enquiries are ongoing	Complaint
1080 Discharge	The operator reported a malfunction with a bucket containing 1080 pellets, which caused pellets to be discharged onto the ground by the loading zone.	Denniston	The operator carried out remedial work to recover the pellets.	Incident
1080 Discharge	The operator reported that a pilot had come across a tent on the ranges within the flight path and sowing line.	Karamea	Enquiries established that the tent belonged to DOC and was unattended.	Incident
Discharge to water	Complaint that there was diesel in the Hokitika River.	Hokitika	Site visit carried out and the complaint was unsubstantiated.	Complaint
Discharge to water	Complaint regarding diesel in the Westport Harbour.	Westport	The Harbour was checked and it was established that the complaint was unsubstantiated.	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Sewerage discharge	Complaint from white baiters that sewerage was visible in the Grey River.	Greymouth	Enquiries with the GDC established there had been a problem with the discharge from the Blaketown outfall. Remedial work was undertaken to address the issue.	Complaint
Discharge to water	Complaint regarding a creek discoloured with a blue tinge	Granity	Enquiries ongoing	Complaint
Gold Mining	Complaint regarding a person gold mining without a resource consent	Taylorville	The operator was required to stop mining until resource consent was obtained.	Complaint
Discharge to water	Complaint received that there was a white scum in the Hokitika River upstream of the Milk Factory.	Hokitika	The complaint was investigated and found that it was naturally occurring foam from turbulent water.	Complaint
Stormwater discharge	Complaint received regarding storm water runoff	Boddytown	Enquiries are ongoing	Complaint
Discharge to Land	WMP reported there had been a minor milk spill from one of their Milk Tanker Trucks.	Arahura	The operator arranged for the site to be mitigated, no water ways were affected.	Incident
Flood protection	Complaint received that a stop bank under construction may have an adverse effect on a neighbouring property.	Waitaha River	Enquiries are ongoing	Complaint
Discharge to land	WMP reported that one of their milk tanker trucks has had an accident which has resulted in a milk spill.	Karamea Bluffs	The operator arranged for mitigation work to be undertaken	Incident
River diversion	Complaint received regarding unconsented river diversion work	Waipuna	The site was investigated and found that the work undertaken was unconsented. An abatement notice was issued to remediate the river	Complaint
Discharge to land	Complaint regarding illegal rubbish dumping on the Karamea Bluffs.	Karamea Bluffs	The site was investigated and some rubbish was located. Unable to identify the person responsible.	Complaint
Flood protection	Complaint received that a person is doing unconsented works in the bed of a creek	Westport	The site was investigated and found that the operator had undertaken unconsented work in the bed of the creek. A formal warning was issued.	Complaint
Dead Stock	Complaint received that there was a dead calf on the Hokitika Beach.	Hokitika	A contractor was arranged to dispose of the carcass.	Complaint
Dead Stock	Complaint received that there was a dead cow on the bank of the Hokitika River.	Hokitika	A contractor was arranged to dispose of the carcass.	Complaint

Activity	Description	Location	Action/Outcome	INC/Comp
Flood protection	Complaint received that a person had undertaken rock protection work without resource consent	Westport	The site was investigated and the property owner was served with an abatement notice to remove the work.	Complaint
Discharge to water	Complaint received that there was diesel in the Buller river	Westport	The site was investigated and found that diesel contaminated water had been pumped from the ballast tank of a fishing vessel. Enforcement action was undertaken	Complaint

Letter of Direction

One Letter of Direction was issued during the reporting period

Activity	Location
Installation of an effluent system	Cashmere Bay

Formal Enforcement Action

Seven Formal Warnings were issued during the reporting period

Activity	Location
Dairy effluent discharge	Karamea
Riverbed disturbance	Westport
Works undertaken within 50m Coastal Marine Area	Westport
Works undertaken within the Coastal Marine Area	Westport
Discharge of diesel from a vehicle onto a car parking area (two warning issued against two separate companies)	Hokitika
Mining outside of consented area	Stockton

Two Infringement Notices were issued during the reporting period

Activity	Location
Discharge of diesel from a fishing vessel into the Westport Harbour	Westport
Discharge of diesel from a vehicle onto a car parking area	Hokitika

Four Abatement Notices were issued during the reporting period.

Activity	Location
Black sand gold mining (two notices issued to the same operator)	Barrytown
River diversion	Waipuna
Flood protection work	Westport

Mining Work Programmes and Bonds

The Council received the following eleven work programmes during the reporting period. Five work programmes have been approved while the remaining work programmes require a site visit or further information.

Date	Mining Authorisation	Holder	Location
04/10/2016	RC09037	D & K Russ & Wilson	Goldsborough
06/10/2016	RC-2015-0109	Dempster Shamroc	Callaghans
14/10/2016	RC-2015-0132	Phoenix Minerals Ltd	Callaghans
14/10/2016	RC-2016-0034	Amalgamated Mining	Notown
14/10/2016	RC11117	Amalgamated Mining	Notown
14/10/2016	RC04290	G Hobbs	Nelson Creek
14/10/2016	RC12212	Rothera, Marshall & Crow	Camerons
20/10/2016	RC-2015-0030	Alluvial Mining NO2	Stafford
25/10/2016	RC13056	Kaniere Mining Ltd	Tuckers Flat
26/10/2016	RC00023	Heaphy Mining Ltd	Westport
26/10/2016	RC12021	Whyte Gold Limited	Kapitea

One bond was received during the reporting period

Mining Authorisation	Holder	Location	Amount
RC10214	CMR Mining Ltd	Gows Creek	\$15,000

The following bonds are recommended for release.

Mining Authorisation	Holder	Location	Amount
RC10214	Hampton	Gows Creek	\$6,000
RC-2014-0207	Greid Mining	Taylorville	\$20,000

RECOMMENDATION

1. *That the report be received.*
2. *That the bonds for Hampton RC10214 and Greid Mining RC2014-0207 are released.*

Gerard McCormack
Consents and Compliance Manager

THE WEST COAST REGIONAL COUNCIL

Prepared For: Council Meeting 14 November 2016
Prepared By: Colin Helem – Senior Compliance Officer
Date: 28 July 2016
Subject: Exploration New Zealand Ltd RC12217 Bond

Purpose

To call the \$6,000 cash bond held by the Council to enable the rehabilitation of land mined under RC12217.

Background

Exploration New Zealand Ltd holds Resource Consent RC12217 which authorises gold mining at Blackwater, Grey Valley on privately owned land. The company has one director Daniel Stenson whose last known address was in Kaikoura.

Mining ceased in January 2015. There are areas disturbed by the mining which have not been rehabilitated. The areas disturbed by mining are required to be rehabilitated as per resource consent RC12217.

Over the last year staff have attempted to contact the company director by phone, email and letter to establish if he intends to undertake the rehabilitation. Mr Stenson has not replied or had any contact with Council staff.

On 19 January 2016 Council served Exploration New Zealand Ltd with an abatement notice to undertake the rehabilitation of the mined areas. The notice gave until the 19 April 2016 to undertake the work which has not been completed.

The cash bond of \$6,000 is required to enable the rehabilitation of areas mined by Exploration New Zealand Ltd where they are in breach of their consent conditions.

RECOMMENDATION

That Council calls the \$6,000 cash bond to enable the rehabilitation of the property at Blackwater.

Gerard McCormack
Consents and Compliance Manager

5.1.4

THE WEST COAST REGIONAL COUNCIL

Prepared For: Council Meeting 14 November 2016
Prepared By: Colin Helem – Senior Compliance Officer
Date: 3 November 2016
Subject: **Koura Mining Ltd RC2015-0120 Bond**

Purpose

To call the \$50,000 cash bond held by Council, to enable the rehabilitation of land mined under RC2015-0120.

Background

Koura Mining Ltd holds Resource Consent RC2015-0120 which authorises mining at Fox Creek. The company has one director Martin Davie who resides overseas in the Isle of Man. The spokesperson or agent for the company was Richard McDonald previously based in Hokitika.

Koura Mining Ltd has not mined at Fox Creek since November 2015, Condition 1.11 of RC2015-0120 states:

If for any reason no mining occurs for more than 6 months all disturbed areas shall be rehabilitated as required by the conditions of the consent within 10 months from the date of the last mining works.

The Council sent a letter dated 21 April 2016 advising the company of their responsibilities regarding the consent requirements to rehabilitate the land disturbed by mining. The company was advised that if the rehabilitation was not completed by 3 October 2016 the Council would call the bond

The letter (attached) was posted to the companies NZ contact as listed on the Companies Register. The letter was emailed directly to the director Martin Davie and Richard McDonald. At the time of writing this report the company has not made contact with the Council.

Koura Mining has failed to meet the timeframe to comply with their consent conditions. The cash bond of \$50,000 is required to enable the rehabilitation of areas mined by Koura Mining Ltd where they are in breach of their consent conditions.



RECOMMENDATION

That Council calls the \$50,000 cash bond to enable the rehabilitation of the property at Fox Creek.

Gerard McCormack
Consents and Compliance Manager



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The West Coast, New Zealand
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www.wrc.govt.nz

21 April 2016

Koura Mining Limited
C/O Ben Johnston
Anderson Lloyd Lawyers
P.O. Box 13831,
Christchurch 8013

Our Reference: RC2015-0120

Enquiries to: Colin Helem

Dear Sir,

Koura Mining Limited Fox Creek Arahura Valley RC2015-0120:

The Council is aware that Koura Mining Limited have not been mining or operating the Fox Creek site authorised by Resource Consent RC2015-0120 since the end of November 2015.

Condition 1.11 of RC2015-0120 states:

If for any reason no mining occurs for more than 6 months all disturbed areas shall be rehabilitated as required by the conditions of this consent within 10 months from the date of the last mining works.

Koura Mining Limited has until the **3rd of October 2016** to complete the rehabilitation of the mined disturbed areas as required by condition 1.11.

Failure to comply with condition 1.11 will result in the Council using the \$50,000 bond to undertake rehabilitation of the areas disturbed by Koura Mining Limited.

If you have any questions regarding this letter please contact me at the Council on (03) 768 0466 ext 223 or colinh@wrc.govt.nz

Yours faithfully,

Colin Helem
Senior Compliance Officer

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Monday, 14 November 2016** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB
CHAIRPERSON

M. MEEHAN
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 – 4	3.1 Minutes of Council Meeting 4 October 2016
	5 – 11	3.1.2 Minutes of Triennial Meeting 17 October 2017
	12	3.1.3 Minutes of Extraordinary Meeting 27 October
4.		REPORTS
		4.1 Engineering Operations Report
	15 – 17	4.2 Corporate Services Manager's Report
5.	18	CHAIRMAN'S REPORT
6.	19	CHIEF EXECUTIVE'S REPORT
7.		GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 4 OCTOBER 2016,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD,
GREYMOOUTH, COMMENCING AT 10.45 A.M.****PRESENT:**

A. Robb (Chairman), P. Ewen, P. McDonnell, A. Birchfield, T. Archer, S. Challenger

IN ATTENDANCE:

M. Meehan (Chief Executive Officer) G. McCormack (Consents & Compliance Manager), R. Mallinson (Corporate Services Manager), R. Beal (Operations Manager), N. Costley (Communications Manager), T. Jellyman (Minutes Clerk), The Media

1. APOLOGIES:

(Archer / Ewen) *That the apology from Cr Clementson be accepted.*

Carried

2. PUBLIC FORUM

There was no public forum.

3.1 CONFIRMATION OF MINUTES

Moved (Ewen / Challenger) *that the minutes of the Council Meeting dated 13 September 2016, be confirmed as correct.*

Carried

Matters arising

There were no matters arising.

REPORTS:**4.1 ENGINEERING OPERATIONS REPORT**

R. Beal spoke to his report and took it as read. He advised that work in the Franz Josef rating district is now 100% complete and the de-armouring of the Waiho River recovered 625 tonne of rock. R. Beal reported that quite a bit of extra work was done and he is very happy with this.

R. Beal reported that the emergency works at Neil's Beach have now been completed. He stated that the eroded area at the end of the airstrip was filled in as part of the emergency works.

R. Beal reported that the Meybille Bay slip provided around 250 truckloads of waste material along with 20 – 30 tonne of large useable rock. He displayed photographs of the rock, waste materials and the area where this was placed at the northern end of the seawall.

R. Beal reported that the annual rating district inspections have now been completed and staff are now finalising the reports prior to them being sent out.

R. Beal reported that work has been progressing well in council owned quarries with inspections, reports and make safe work being carried out. R. Beal advised that work is being done in Kiwi Quarry to straighten up faces prior to a further inspection from WorkSafe.

Cr Archer asked M. Meehan if there is a timeframe for the community meeting for Granity, Ngakawau, Hector to discuss coastal erosion. M. Meehan advised that an email containing quite a few questions has been received from a member of the community working group; he advised that this has been discussed with the CEO of Buller District Council. M. Meehan stated that once this has been worked through further information package will be sent out to the community and a date for a meeting will be

set, hopefully for around mid November. Cr Archer stated that he is concerned that information does not always get to the district councillors. The Chairman stated that when the new Council is formed there could be an opportunity to change things and to have more expectation on what is done outside of meeting times. He stated that local regional councillors could go along to the district councils and present or inform district councillors of important issues. The Chairman stated that it is very important that we have a good link to the district councils as this benefits the whole region. M. Meehan agreed with this and advised that this could be further discussed at the triennial meeting.

Moved (McDonnell / Birchfield) *that this report is received.*

Carried

4.1.1 PROPOSED NEIL'S BEACH RATING DISTRICT (LATE ITEM)

Moved (Birchfield / Challenger) *that the Late Item is accepted*

Carried

R. Beal apologised for this late item, however the delay was due to the receipt of late survey forms. R. Beal reported that following last month's Council meeting, a further survey was sent out to the community. He stated that the latest survey results show that a number of the questions from the first survey have now been addressed and there has been an increase in support for a rating district. R. Beal stated that there is still some concern around how the funding will be worked through and there has been further interest in managed retreat. R. Beal spoke to the report in detail, he displayed new maps and more photographs. He stated there is evidence that the beach is building up again and the river mouth has moved slightly back. R. Beal has sought further advice from NIWA and they have advised that now that the beach is receiving nourishment, to hold off with any work on the river mouth, and to continue with the planned nourishment work. R. Beal advised that 61% of respondents support going ahead with the works, 57% agree with the funding proposal. Cr Birchfield expressed his surprise at some of the property owners voting "not in favour"; he stated that one property in particular is quite exposed. It was noted that the Iwi and DoC landowners are unrateable. Extensive discussion took place. Cr Birchfield stated that both rating classifications should be the same as all properties are at risk. Cr Archer stated that some properties are at a higher risk than others. M. Meehan advised that Council's rating consultant, Mr John Philpott, has made some amendments to the classifications following the initial feedback. M. Meehan advised that costings for works may be less than expected as it the amount required could be less if the money for river mouth clearing is not required. M. Meehan stated that there is enough support to form a rating district, as there are not major works involved, as a seawall is not going to be built. He stated that work is fairly minor and the formation of a rating district will set out the next 10 15 years for the community. R. Beal answered questions from Councillors and advised that the few people that are not in favour feel that the solutions offered will not work. All councillors are in favour of forming a rating district. Cr Archer stated that Council is only agreeing to the formation of a rating district but the rating district meeting on 20 October is going to be pretty important in terms of what the level of funding is likely to be. Cr Challenger stated that it is important that the work being carried out by Okuru Enterprises at Neil's Beach does not do any harm and that those involved with this work attend the meeting on 20 October.

Moved (Birchfield / Archer)

1. *That Council forms a rating district at Neil's Beach (attached map) under Section 23 (3) (a) of the Local Government (Rating) Act 2002.*
2. *Council note the intention to strike a rate in March 2017.*
3. *Council hold the first meeting of the Neil's Beach Rating District on 20 October 2016.*

Carried

4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson advised that he was unable to complete the July August financials in time for today's meeting but he will circulate them by this Thursday.
 R. Mallinson reported that he has been following up on matters relating to the audit. R. Mallinson reported that the investment portfolio's recent results are pleasing.

Moved (Ewen / Archer) *that this report be received.*

Carried

Discussion took place on gift registers. M. Meehan advised that Council already has an informal policy in place, and if staff is given a gift they declare it to the CEO and a decision is made by the CEO on whether or not the gift is kept. M. Meehan stated that there are very few gifts given to staff but he is keen to look into this further and to ensure that transparency prevails.
 R. Mallinson answered questions from Cr Archer relating to purchasing and investments, and if there is a restriction on investments outside of the region.

5.0 CHAIRMANS REPORT

The Chairman spoke to his report and advised that he met with Scott Tobin and Chris Genet from Audit NZ. The Chairman stated that the launch of the Growth Study on 20 September went well but he was disappointed with the local media coverage. He stated that three Ministers who were present were not named and of the two that were named, one was not even on the West Coast that day. The Chairman stated that the Growth Study is a positive story for the West Coast with the Action Plan phase coming up.

The Chairman thanked everyone for their work over the past three years, particularly staff, he stated that the transition for the new Chief Executive has gone very smoothly. The Chairman stated the Council has taken on a leadership role in terms of economic development, across the whole region. He stated that it is important that it is important that Council maintains this momentum and keeps the wellbeing of our communities at the forefront along with the environmental side of our business. The Chairman stated that this Council is the glue that keeps the collaboration between this council and the district councils together and it is important that this leadership is shown right across the board. The Chairman stated that for the West Coast to progress we need to work together as a region. He does not see any parochialism at this Council as decisions are made based on what is good for the community that we represent and he hopes that this continues with the new Council. The Chairman wished his fellow Councillors well for the coming elections.

Moved (Robb / Archer) *that this report is received.*

Carried

6.0 CHIEF EXECUTIVE'S REPORT

M. Meehan spoke to his report. He stated that there is good work going on with the Franz Josef Community Working Group with staff from MBIE being assisting with the progression of this work for the community. M. Meehan reported that a master plan is being developed for Franz Josef with input from this council, Westland District Council, Iwi, the community group, DoC, and NZTA. He advised that this will be done over the next six months and will incorporate infrastructure requirements, town planning and will become the masterplan to ensure surety for investors for the town. M. Meehan stated that it is important the Franz Josef is assisted to take advantage of the opportunity the masterplan will bring to the town.

M. Meehan stated that his meeting with Audit NZ staff was positive, with some good suggestions from Audit NZ.

M. Meehan spoke of the recent Tai Poutini Conservation Board meeting he attended. He stated that there was a lot of discussion on water quality and other environmental matters. M. Meehan advised that Mark Davies, DoC's West Coast Director of Operations, has been very influential to DoC and is providing good opportunities for the region.

M. Meehan spoke of the launch of the Growth Study, he stated that this is a one in a generational opportunity and it is important that everyone involves takes advantage of the opportunities that the Growth Study will present. Once the Action Plan is formulated there will be huge requirement for district councils, Iwi, DoC and all other agencies to be heavily involved in this project. M. Meehan stated that when next year's Annual Plan funding process gets underway, there may be a need for

money to be set aside for this project. He advised that some of the work will be "in Kind" but financial investment will also be required as this will be a partnership with Government and the other agencies involved.

M. Meehan stated that his meeting with Andy Gowland-Douglas, the new CEO of Buller District Council was very positive. He stated that there is a strong desire for both councils to work closely together on various matters.

M. Meehan thanked Councillors for their work over the last three years and stated that there is a very good mix of skills around the Council table. He wished them well for the elections, and said that he is looking forward to working with the new Council.

Moved (Ewen / Archer) *that this report is received.*

Carried

Cr Birchfield agreed with M. Meehan's comments about the changes with DoC staff and stated that Mr Davies is making an effort to work in with West Coasters.

GENERAL BUSINESS

Cr Archer expressed his appreciation to Cr Robb for the input he has put into his Chairman's role over the last term. Cr Archer stated that Cr Robb has been an outstanding figurehead role, and he has been very busy in many of the representative roles he has fulfilled, particularly in economic development, shared services and the Growth Study. Cr Archer stated that Cr Robb has also played a big role in the transition for our new Chief Executive. Cr Archer thanked M. Meehan for the way he has moved into his new role.

Cr Archer stated that the work at Meybille Bay, for the Punakaiki rating district, has been done very well is great for the Punakaiki community. Cr Archer asked if the development plan for Punakaiki would be discussed at next month's annual rating district meeting. R. Beal stated that the plan is for Council's River Engineer to re-cost the works, and then further consultation will be held with the community. M. Meehan advised that this will be timed in with the annual rating district meeting as the re-costing work is due to be completed in time for the annual meeting. R. Beal advised that Golder's have now completed a further inspection of the slip area at Meybille Bay and they have advised R. Beal that they will not be bringing any more material down from the slip. M. Meehan plan is to extend the norther section of the seawall and to present new costings to the rating district at the annual meeting. He does not expect the reduction in costs to be significant but there will be some savings made.

Cr Robb thanked Cr Archer for his comments. Cr Robb thanked N. Costley for the extra work she has done over the past few months.

The meeting closed at 11.38 a.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE FIRST MEETING OF THE WEST COAST REGIONAL COUNCIL FOLLOWING
THE 2016 TRIENNIAL ELECTION HELD
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 11.00 A.M. ON 17 OCTOBER 2016****PRESENT:**

T. Archer, A. Robb, A. Birchfield, P. Ewen, S. Challenger, P. McDonnell, N. Clementson

IN ATTENDANCE:

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), T. Jellyman (Minutes Clerk),
The Media.

The Chief Executive Officer chaired the meeting until a Chairperson was elected.

1. WELCOME AND APOLOGIES:

M. Meehan welcomed Councillors to the meeting. He called for apologies. There were no apologies.

2. INTRODUCTIONS AND DECLARATIONS:

M. Meehan commenced the meeting. Each Councillor then read aloud and signed their declaration.

**3. ELECTION OF CHAIRPERSON, DEPUTY CHAIRPERSON AND CHAIRPERSON OF
RESOURCE MANAGEMENT COMMITTEE:**

M. Meehan called for nominations for Chairperson.

Cr Archer nominated Cr Robb as Chairperson. Cr McDonnell seconded the nomination.

Cr Challenger nominated Cr Birchfield as Chairperson. Cr Ewen seconded the nomination.

M. Meehan invited Councillors to ask questions of the candidates. Cr Archer asked both candidates what particular attributes they bring to Council. Cr Birchfield spoke of his previous experience with the Catchment Board back in the eighties, and his time as a member of the Water Board Tribunal. Cr Birchfield stated that nobody has this position as a right, it is open to everybody to apply for it. He stated that one of the reasons he has put his name forward is because of the Wetlands plan change. Cr Birchfield does not believe that the current executive is doing its best to sort this out. Cr Birchfield stated that farmers have always dominated the Council, and the Chairman has always been a farmer, and he would like to see the Chair spread around. Cr Birchfield stated that he would like to see a list of all inwards and outwards correspondence each month.

Cr Robb stated that he has shown regional leadership in working together with the Mayors and Chairs of the district. Cr Robb stated that huge progress has been made in getting better outcomes for our communities under his leadership. He also oversaw the transition to a new CEO. Cr Robb stated that last term he was elected as the regional sector representative on the Ospri Stakeholders Council. Cr Robb is the current Chair of the Governance Group for the Growth Study. Cr Robb stated that there needs to be some continuity in the Chair. Cr Robb stated that there is serious issues for the region's economy and that this organisation has a role to play in being the glue to keep this together, and he has the skills to do this. Cr Robb stated that he has been fair around the Council table, he allows everyone to have their say and input, with decisions based on consensus, or a vote. Cr Robb stated that he wishes to see this continue. He thanked those who have supported him.

Cr Challenger asked Cr Birchfield if he was Chair, would he see that Cr Robb could continue with the work he has done on various committees to carry on representing Council and to give continuity to the work he has done over the last term. Cr Challenger then asked Cr Robb if he thought some of the work that the Chairman does could be delegated to other Councillors. Cr Birchfield responded that roles that the Chairman carries out should be delegated to give every Councillor some experience in chairing meetings and to spread the work around a bit. Cr Robb responded that he was unsure whether he would have the mandate to carrying out some of these roles, especially the Regional Sector Group as it is the Chair that attends this meeting and the

same for the Governance Group. Cr Robb agreed with Cr Birchfield in that the workload could be shared around. Cr Ewen stated that he feels the communication has improved recently. Cr Ewen asked Cr Birchfield if he was the Chairman would he keep Councillors in the loop on matters. Cr Birchfield agreed that he would and he stated that Council should be completely open. Cr Robb stated that he feels he has communicated well with Councillors though his Chairman's report and should he become Chair again, he is happy to communicate with Councillors on a more regular basis.

M. Meehan asked for a show of hands for Cr Birchfield's nomination. There were three votes.

M. Meehan asked for a show of hands for Cr Robb's nomination. There were four votes.

M. Meehan declared Cr Robb elected as Chairperson.

Cr Robb took the Chair. He read and signed his declaration as Chairman. Cr Robb thanked Councillors for their support. He thanked Cr Birchfield for putting his name forward. Cr Robb stated that going forward he hopes that Council will continue to make good decisions for the betterment of our region.

The Chairman called for nominations for Deputy Chairperson.

Cr Archer nominated Cr Clementson as deputy chair. Cr McDonnell seconded the nomination.

The Chairman called for further nominations.

Cr Challenger nominated Cr Ewen as deputy chairperson. Cr Ewen declined the nomination.

Cr Ewen nominated Cr Birchfield as deputy chair. Cr Challenger seconded the nomination.

The Chairman asked each nominee to speak to their nomination. Cr Clementson stated that he does not have as much experience around the Council table as Cr Birchfield has, but he feels he has taken big steps over the past three years. Cr Clementson said that he gained accreditation for the Making Good Decisions, hearing panels early on in his term. Cr Clementson stated that he has a liking for his Councillor role and feels that his next step is the Deputy Chairman's role. Cr Clementson stated that he is keen to assist the Chairman and the Chief Executive and the Deputy Chairman's role is well within his capabilities.

Cr Birchfield stated that he could handle the role, this is his third term and he knows how the place works. Cr Challenger noted that Cr Birchfield has not yet done the Making Good Decisions training. He asked Cr Birchfield if he was prepared to complete training. Cr Birchfield confirmed that he would undertake the training. Cr Ewen stated that traditionally the Deputy Chairman's role has not carried on consecutively to the same person; he asked the nominees if they would carry out the role for just one term or do they feel other Councillors should get a turn? Cr Birchfield stated that he has not previously had an opportunity to be Deputy Chair. Cr Clementson stated that this is dependent on how other Councillors feel but he does not have an issue with this. Cr Clementson stated that the next logical position is the Chairman's role and if Councillors have faith in him to continue then he would.

Cr Robb asked for a show of hands for Cr Birchfield's nomination. There were three votes.

Cr Robb asked for a show of hands for Cr Clementson's nomination. There were four votes.

Cr Robb declared Cr Clementson elected as Deputy Chairman. Cr Clementson thanked the Chairman and Councillors.

4. GENERAL EXPLANATIONS PURSUANT TO CLAUSE 21 OF SCHEDULE 7 OF THE LOCAL GOVERNMENT ACT 2002

R. Mallinson drew attention to this report and advised that this is requirement by statute. The report was taken as read.

Moved (Archer / Clementson) *that this report be received.*

Carried

5. DECLARATION OF MEMBERS INTERESTS

The Chairman spoke briefly to this report. Each member was asked to complete the form and return it to the Corporate Services Manager prior to the next meeting.

6. SALARIES PAYABLE TO CHAIRMAN AND COUNCILLORS FOR THE INTERIM PERIOD FOLLOWING THE ELECTION

R. Mallinson presented this report to the meeting. He advised that this is the interim determination from the Remuneration Authority. He advised this report also explains mileage reimbursements. R. Mallinson advised that included in this report is the most up to date policy regarding reimbursements.

Moved (Archer / Ewen) *that this report be received.*

Carried

7. COUNCIL COMMITTEE ARRANGEMENTS

M. Meehan advised that this report shows how Council is structured. He advised that he has outlined how Council traditionally has structured its committees. M. Meehan stated that traditionally Council has had a single Standing Committee, the Resource Management Committee as set out on pages 19 and 20 of the LTP. He stated that each council meeting starts off with the Resource Management Committee meeting which includes elected members plus appointees from Ngati Waewae and Makaawhio and is traditionally chaired by the deputy chairman. The Council meets after this meeting. M. Meehan explained the function of the Regional Transport Committee and the West Coast Emergency Management Group which is a joint committee of the four councils and is a requirement under the Civil Defence Emergency Management Act.

Moved (Birchfield / Ewen) *That Council re-constitute the above Committees, for the three year term of the new Council.*

Carried

8. APPOINTMENT OF COUNCIL REPRESENTATIVES TO OTHER COMMITTEES

M. Meehan advised the tradition with the Resource Management Committee is that the Deputy Chairman chairs this committee.

Moved (Archer / Birchfield) *That all elected members are appointed to the Resource Management Committee.*

Carried

WEST COAST CIVIL DEFENCE EMERGENCY MANAGEMENT GROUP

M. Meehan advised that he has attached the constitution of the West Coast Civil Defence Group to this report. He stated that this group meets quarterly, prior to the commencement of the Mayors and Chairs forum.

Moved (Birchfield / Clementson) *That the Council Chair is appointed to the West Coast Emergency Management Group and the Deputy Chair be appointed as the alternate.*

Carried

REGIONAL TRANSPORT COMMITTEE

M. Meehan advised that this is a statutory requirement under the Land Transport Act. The Council Chair and Deputy Chair have to be appointed to this committee. Cr Ewen stated that he is happy to assist in this area if the Deputy Chairman is unavailable. Cr Clementson asked if the Deputy Chairman has to be a part of this committee. Cr Robb stated that there are two meetings per year. It was agreed that changes could be made at the workshop later on today.

Moved (Clementson / Archer)

That the Council Chair and Deputy Chair be appointed as Council representatives on the Regional Land Transport Committee.

That the Council Chair and Deputy Chair be appointed as Chair and Deputy Chair, respectively, of the Regional Transport Committee.

Cr Archer called a Point of Order. He stated that a recommendation has been moved; as yet there is no seconder, if there is no seconder then Cr Archer's motion lapses because there is no seconder. The Chairman agreed that the motion has lapsed; he asked if someone would like to put an alternative motion to the meeting.

Moved (Clementson / Challenger)

That the Council Chair and Deputy Chair / Councillor be appointed as Council representatives on the Regional Land Transport Committee as Chair and Deputy Chair respectively.

M. Meehan advised that two appointees must be appointed to this committee. Cr Clementson withdrew his motion and went with the original one.

Moved (Clementson / Archer)

That the Council Chair and Deputy Chair be appointed as Council representatives on the Regional Land Transport Committee.

That the Council Chair and Deputy Chair be appointed as Chair and Deputy Chair, respectively, of the Regional Transport Committee.

Carried

GREYMOUTH FLOODWALL JOINT COMMITTEE

M. Meehan advised that traditionally the three Councillors that live in the Grey constituency are elected to this committee.

Moved (Ewen / Birchfield) *that the three Grey constituency Councillors be appointed as West Coast Regional Council representatives to the Greymouth Floodwall Joint Committee.*

Carried

HOKITIKA SEAWALL JOINT COMMITTEE

M. Meehan recommended the two Councillors that live in the Westland constituency and the Council Chairman be appointed to this committee.

Moved (Challenger / McDonnell) *that the two Westland constituency Councillors and the Council Chairman be appointed as West Coast Regional Council representatives to the Hokitika Seawall Joint Committee.*

Carried

REGIONAL ANIMAL HEALTH COMMITTEE

M. Meehan advised this committee is organised by TB Free. He stated that their role is to manage Bovine Tb disease management and to give policy advice and feedback to the Board. Cr McDonnell stated that he is happy to continue in this role unless another Councillor is keen on the role.

Moved (Archer / Challenger) *that Councillor McDonnell be re-appointed to the Regional Animal Health Committee.*

Carried

DEVELOPMENT WEST COAST

M. Meehan advised that the four West Coast councils are responsible for jointly appointing one trustee to Development West Coast with the appointment process set out in the Trust Deed. M. Meehan advised that the Mayors and the Council Chair traditionally make up this Appointments Panel for Development West Coast. Cr Archer asked if the Councillors from the four West Coast Councils get an opportunity to discuss the Council's wishes with their representatives, before decisions are made. Cr Ewen stated that he was delegated this role when the Development Trust was first set up. Cr Robb explained how this has worked in the past. Further discussion took place.

Moved (Archer / Clementson) *That the Council Chairman be appointed to the DWC Appointments Panel, pursuant to Schedule 3 of the Trust Deed.*

Carried

9. STANDING ORDERS

R. Mallinson advised that Council is required to adopt a set of Standing Orders. He advised that at the previous triennial election Council voted not to provide a casting vote to the Chairman. R. Mallinson stated that it is now up to this council to decide what they would like to do this time. It was confirmed that each councillor has a copy of Standing Orders.

Moved (Ewen / Archer) *that Council adopt the Model Set of Standing Orders NZ S9202: 2003; excluding Appendix H.*

Carried

11. COUNCILLORS CODE OF CONDUCT

R. Mallinson advised that this is a requirement of the Local Government Act.

Moved (McDonnell / Challenger) *that Council adopt the attached Code of Conduct.*

Carried

Discussion took place on the use of a casting vote in relation to the constitution for the West Coast Civil Defence Emergency Management Group. Cr Archer stated that he would like the use of the casting vote discussed at the next meeting of this group. Cr Archer feels that if the debate is not strong enough to convince the majority of members, then the status quo should remain. It was agreed that no casting vote is the best option for this.

12. GOVERNANCE STATEMENT

R. Mallinson advised that under the Local Government Act Council is required to adopt a Governance Statement. He stated this was last adopted in 2013. Minor changes were made to the contact details for two Councillors.

Moved (Birchfield / Archer) *That Council adopt the attached Governance Statement.*

Carried

13. DELEGATIONS MANUAL

R. Mallinson advised that it is appropriate to ask Councillors to re-confirm the Delegations at this triennial meeting.

Moved (Archer / Clementson) *That the Delegations be re-confirmed.*

Cr Birchfield stated that he is voting against the Delegations Manual because of against Section 338, page 11, which states that the CEO and the relevant manager, together, have the power to initiate or withdraw a prosecution for an offence, provided that decision must be unanimous, recorded in writing and reported promptly to Council. Cr Challenger stated that there were a couple of instances where prosecutions were

initiated and Councillors did not hear about them until they came out in the minutes. Crs Archer and Ewen agreed. Cr Birchfield stated that he would like prosecutions to come directly to Council. The Chairman stated that Cr Birchfield could move a motion now, to amend Section 338.

Cr Challenger suggested that decisions to prosecute should be communicated quickly via an email to all councillors. M. Meehan advised that generally a quick decision is not required, and the decision to prosecute can wait until the next council meeting. Cr Ewen stated he has the same concerns as Cr Birchfield. He spoke of historic cases and the restorative justice process. Cr Robb asked each councillor for their opinions on Cr Birchfield's amended motion. Cr Archer stated that he does not support the amendment because Council's role is to set policy. He stated his biggest concern is that there is scope for emotional decisions to be made rather than factual decisions being made. Cr Archer stated that recommendations by Council management are professional opinions, and are made with recommendations and professional decisions are based on facts. Cr Archer is against the amended motion. Cr Ewen stated that he supports Cr Birchfield as one of the roles of a Councillor is to monitor, compliance monitoring, and mining responsibilities and to ensure that environmental monitoring is carried out correctly. Cr Ewen stated that this judgement cannot be made if Councillors are not privy to the information that is going to court. Cr Ewen feels that better communication is required in this area. Cr Clementson stated that he is comfortable with what is currently in place, but he agrees with Cr Challenger in that reporting needs to be in writing and prompt. Cr Clementson stated that in three years' time there could be new councillors, and they may not have the experience to make decisions on a complicated prosecution. Cr Clementson stated that Council is still overlooking the process, and as long as Councillors get the information and are kept in the loop, then Council can still monitor what is happening. Cr Birchfield spoke of \$25,000 fine that was imposed on a sharemilker along with other pending prosecutions and the impact they have on people. Cr Birchfield stated that he does not agree with a lot of the prosecutions that he has seen. Cr Challenger stated that communication is very important and the information must come to the Councillors. Cr Challenger agrees with Cr Archer, he stated that Councillors are here to govern, and not to prosecute but to direct staff and work with the CEO. Cr Challenger is against Cr Birchfield's motion. Cr McDonnell stated that by taking over the prosecutions Councillors are then doing a management role rather than a governance role. Cr McDonnell stated that if a matter gets to the prosecution stage then someone has infringed and they have probably been issued with an abatement notice. He stated that they have been through the steps and Cr McDonnell trusts staff's ability to make the right decisions on this basis. Cr McDonnell confirmed that he is happy for the status quo to remain. Cr Robb agreed with Cr McDonnell and stated that the governance and management role is important and decisions need to be based on facts. Cr Robb stated that the prosecution decision for the Barrytown incident was made by Councillors and not staff. He stated that he is not in favour of the amendment to the Delegations Manual. M. Meehan agreed that staff can be more open with decisions that need to be made. He suggested that the alternative justice process could be reviewed again to ensure that it is still fit for purpose. M. Meehan stated that he understands what Cr Birchfield is saying, but the decision on fines and the amount someone is fined is out of Council's hands. M. Meehan advised that Council has made submissions in the past on the vast differences in the costs of fines for infringement notices and prosecutions and this is why the decision to go with the alternative justice protocol is good, as this keeps people out of court. M. Meehan stated that there has not been a prosecution decision since his appointment, and currently there are not any imminent. He stated that information regarding prosecutions can be sent to councillors, but this information must remain confidential. Discussion took place on historic cases and the fines system.

Moved (Birchfield / Ewen)

That CEO and relevant Manager together have the power to recommend initiation or withdraw a prosecution for an offence, provided it is recorded in writing and reported promptly to Council.

The Chairman put the amended motion to the vote, this was defeated 5 – 2. With the defeat of the amended motion, the original motion was then put.

Moved (Archer / Clementson) *That the Delegations be re-confirmed.*

*Cr Birchfield and Ewen - Against
Carried*

14. SCHEDULE OF ORDINARY AND COMMITTEE MEETINGS:

R. Mallinson advised that there will be some discussion on the cycle of meetings in the workshop following today's meeting. R. Mallinson stated that the recommendation is to confirm the November and December

Council meeting dates.

Moved (McDonnell / Challenger) *that Council confirms the November and December Council meeting dates.
(Monday 14 November and Tuesday 13 December)* *Carried*

15. GENERAL BUSINESS

There was no general business.

The meeting closed at 12.22 p.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

MINUTES OF AN EXTRAORDINARY MEETING OF THE WEST COAST REGIONAL COUNCIL HELD ON 27 OCTOBER 2016, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 09.01 A.M.

PRESENT:

A. Robb (Chairman), T. Archer, A. Birchfield, P. Ewen, N. Clementson, P. McDonnell

IN ATTENDANCE:

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), T. Jellyman (Minutes Clerk)

1. APOLOGIES:

MOVED (Archer / Clementson) *That the apology from Cr Challenger be accepted.*

Carried

2. ADOPTION OF 2016 AUDITED ANNUAL REPORT

The Chairman welcomed everyone to the meeting. R. Mallinson advised that all outstanding issues relating to the Annual Report have now been resolved with Audit NZ.

MOVED (Archer / McDonnell)

That the audited Annual Report for the year to 30 June 2016 be adopted pursuant to section 98 of the Local Government Act.

Carried

The meeting closed at 09.05 a.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting – 14 November 2016
 Prepared by: Randal Beal – Operations Manager
 Date: 2 November 2016
 Subject: **OPERATIONS REPORT**

WORKS COMPLETED AND WORKS TENDERED FOR**Franz Josef Rating District Northern Stopbank Upgrade**

Work to raise the height of the northern stopbank is complete, the work included de-armoring of the Waiho River, which recovered approximately 625 tonne of rock.

A contract variation for joining the two walls, de-armoring the river channel and survey setout was also carried out. Total contract cost, including variations was \$114,156 (GST Exclusive) compared with the original tendered contract price of \$114,510 (GST Exclusive).

The rating district spokesman reported that the de-armoring work has resulted in a noticeable deepening of the river channel to the extent of exposing the old bridge abutments that have not been seen for many years. Further de-armoring work will be undertaken.

Neil's Beach rating district

The inaugural AGM was held at Jim Murray's residence on 21 October 2016. An inspection of the sacrificial gravel bund and beach was carried out prior to the meeting. The Council's Engineer observed that there has been a further build-up of the beach since his last visit. The meeting elected a spokesman and committee to work closely with Council.

Kowhitirangi Rating District

This emergency maintenance work involving the placement of 700 tonne of rock at two sites on the true right bank of the Hokitika River, was completed by Henry Adams Contracting for at a cost of \$20,300 (GST Exclusive).

Punakaiki Rating District

Work involving the placement of approximately 1500m³ of material from the Meybille Bay slip was completed by Crofts, MBD and Westroads. The cost to load and cart the material was funded by NZTA, with the remaining work at a cost of \$2,670 to the Punakaiki Rating District.

Granity/Ngakawau/Hector erosion

A community meeting is scheduled for 22 November 2016. Experts from Niwa will be in attendance, as well as staff from WCRC and Buller District Council.

Buller River Flood consultation

Staff have collated information into a package for public consultation. This will be released in the New Year with drop in sessions for the community to be held in January/February.

Carters Beach

Envirolink funding has been applied for to commission a report from NIWA looking at the coastal erosion issue. Once the report is complete a public meeting will be arranged.

Annual Inspections of Rating District Assets

As part of managing the Rating District assets, staff have completed the annual inspections of the Council owned Rating District assets. The annual meetings are scheduled for completion on the 14 November 2016.

Quarries

Quarry	Rock Available
Blackball	1,650
Camelback	17,124
Inchbonnie	13,981
Kiwi	3,500
Whataroa	9,927

Council is seeking professional advice regarding the future management of Kiwi Quarry to ensure that the resource is used efficiently and safely. Further information including future cost implications will be submitted to a future Council meeting.

RECOMMENDATION

That the report is received

Randal Beal
Operations Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 14 November 2016
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 7 November 2016
 Subject: Corporate Services Manager's Report

1. Financial Report

FOR THE THREE MONTHS ENDED 30 SEPTEMBER 2016	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
REVENUES				
General Rates and Penalties	585,674	583,000	25%	2,332,000
Investment Income	602,925	222,742	68%	890,968
Resource Management	474,452	427,707	41%	1,145,626
Regional Land Transport	23,550	22,653	26%	90,613
Emergency Management	69,910	66,500	26%	266,000
Economic Development	37,500	37,500	25%	150,000
River, Drainage, Coastal Protection	308,712	347,864	22%	1,391,457
Warm West Coast	25,253	27,250	0%	109,000
VCS Business Unit	3,789,866	776,557	122%	3,106,227
Commercial Property Revaluation		8,665	0%	34,659
	5,917,842	2,520,438		9,516,550
EXPENDITURE				
Governance	119,040	120,339	25%	481,357
Economic Development	83,187	75,000	28%	300,000
Resource Management	927,020	802,336	32%	2,934,858
Regional land Transport	45,352	41,944	27%	167,777
Hydrology & Floodwarning Services	145,241	150,768	24%	603,072
Emergency Management	81,206	80,529	25%	322,116
River, Drainage, Coastal Protection	598,060	386,346	39%	1,545,383
VCS Business Unit	2,844,169	637,307	112%	2,549,227
Other	18,011	18,849	24%	75,396
Warm West Coast	6,968	27,250	6%	109,000
	4,868,254	2,340,668		9,088,186
OPERATING SURPLUS / (DEFICIT)	1,049,588	179,770		428,364

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	-180,818	-102,307	78,511	314,042
Economic Development	-8,187	-45,687	-37,500	-150,000
Quarries	-64,803	-68,472	-3,670	-14,678
Investment Income	380,183	602,925	222,742	890,968
VCS Business Unit	806,447	945,697	139,250	557,000
General Rates Funded Activities	-73,464	-282,842	-209,379	-1,128,231
Warm West Coast	18,285	18,285	0	0
Revaluation Investment Property	-8,665	0	8,665	34,659
Other	838	-18,011	-18,849	-75,396
TOTAL	869,817	1,049,588	179,770	428,364

Net Contributors to General Rates Funded Surplus (-Deficit)	Actual	Budget ytd	Annual Plan
<u>Net Variance</u>			
<u>Actual V YTD</u>			
Rates	2,674	585,674	2,332,000
Representation	1,299	-119,040	-481,357
Resource Management	-77,939	-452,568	-1,789,232
Transport Activities	-2,511	-21,802	-77,164
River, Drainage, Coastal Protection	-5,247	-118,569	-453,290
Hydrology & Floodwarning	5,527	-145,241	-603,072
Emergency Management	2,733	-11,296	-56,116
	-73,464	-282,842	-1,128,231

STATEMENT OF FINANCIAL POSITION @ 30 SEPTEMBER 2016

	@ 30/09/16
CURRENT ASSETS	
Cash	-1,022,499
Deposit - Westpac	0
Accounts Receivable - General	1,074,614
Accounts Receivable - Rates	1,847,820
Prepayments	112,555
Sundry Receivables	2,908,147
GST Refund due	
Stock - VCS	22,643
Stock - Rock	528,264
Stock - Office Supplies	23,640
Accrued Rates Revenue	0
	5,495,184
NON CURRENT ASSETS	
Investments	11,101,002
Strategic Investments	1,324,515
Term Deposit - PRCC bond	50,000
MBIE & DOC Bonds	11,142
Investments-Catastrophe Fund	996,401
Warm West Coast Loans	572,801
Commercial Property Investment	1,420,000
Fixed Assets	4,894,836
Infrastructural Assets	57,856,890
	78,227,586
TOTAL ASSETS	83,722,769
CURRENT LIABILITIES	
Bank Short Term Loan	2,572,000
Accounts Payable	1,479,028
GST	-81,402
Deposits and Bonds	947,212
Sundry Payables	64,820
Accrued Annual Leave, Payroll	359,489
Other Revenue in Advance	25,000
Rates Revenue in Advance	931,526
	6,297,873
NON CURRENT LIABILITIES	
Future Quarry restoration	70,000
Interest Rate Hedge Position	201,531
Lower Waiho	201,240
Greymouth Floodwall	1,700,877
Hokitika Seawall	1,293,750
Strategic Investments	1,174,345
Warm West Coast	580,000
Working capital loan	707,034
Office Equipment Leases	6,590
	5,935,367
TOTAL LIABILITIES	12,233,040
EQUITY	
Ratepayers Equity	19,349,328
Surplus transferred	1,049,588
Lake Brunner Project Funds	0
Rating Districts Equity	1,943,788
Tb Special Rate Balance	0
Revaluation	38,413,289
Quarry Account	-252,818
Catastrophe Fund	976,554
Investment Growth Reserve	10,010,000
TOTAL EQUITY	71,489,729
LIABILITIES & EQUITY	83,722,769

2. Comment

The surplus of \$1,049,000 million compared to the budgeted \$180,000 is very pleasing. Investment income and VCS surplus are strong contributors to this.

Strong cash flow during October and early November from rates revenue and VCS contract income has allowed a substantial portion of the short term bank borrowing to be repaid in early November.

3. Investment Income

Westpac Portfolios

September 2016	Catastrophe Fund	Major Portfolio	TOTAL
Opening balance 1 July 2016	\$ 996,753	\$ 11,096,440	\$ 12,093,193
Income September 2016	-\$ 2,169	\$ 4,562	\$ 2,393
Deposit			
Withdrawal		\$ -	\$ -
Closing balance 30 September 2016	\$ 994,584	\$ 11,101,002	\$ 12,095,586
Total income year to date to 30 September 2016	\$ 18,031	\$ 244,694	\$ 262,725

RECOMMENDATIONS

That the report be received.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting- 14 November 2016
Prepared by: Andrew Robb – Chairman
Date: 7 November 2016
Subject: **CHAIRMAN'S REPORT**

Meetings Attended

- I attended the Osprey Stakeholders meeting in Wellington on 21 October.
- I attended a meeting with personnel from the Ministry of Building, Innovation and Employment in relation to the Growth Study on 27 October.
- I attended the Taramakau rating district meeting on 31 October.
- I attended the 2016 Rivers Awards in Wellington on 3 November with the Chief Executive.
- I attended the Regional Sector Group meeting on 4 November in Wellington.
- I attended the Zone 5 and 6 meeting in Dunedin on 6 and 7 November.
- I will be participating in the Visiting Drivers Project Governance Group meeting via teleconference on 8 November.

RECOMMENDATION

That this report be received.

Andrew Robb
Chairman

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 14 November 2016
Prepared by: Michael Meehan – Chief Executive
Date: 2 November 2016
Subject: **CHIEF EXECUTIVE'S REPORT**

Meetings Attended

- I attended a meeting with stakeholders to discuss the Balance Farm Environment Awards in Murchison on 6 October.
- I attended the CEG meeting on 10 October.
- I attended the Regional Chief Executive's meeting in Wellington on 18 October.
- I attended the Chief Executive's Environmental Forum in Wellington on 19 October.
- I met with personnel from the Ministry of Building, Innovation and Employment on 27 and 28 October to discuss regional economic development.
- I spoke at the Federated Farmers Annual Meeting on 31 October.
- I hosted the West Coast Chief Executive's meeting on 1 November.
- I attended the Punakaiki rating district meeting on 2 November.
- I met with New Zealand Petroleum Minerals and Gas and Ministry for the Environment staff in Wellington on 3 November.
- I attended the 2016 Rivers Awards in Wellington on 3 November.
- I attended the Regional Sector Group meeting on 4 November in Wellington.
- I will be attending the Franz Josef and Lower Waiho rating district meetings on 9 November.

RECOMMENDATION

That this report be received.

Michael Meehan
Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- | | | |
|---------|-----|---|
| 20 - 22 | 8.1 | Confirmation of Confidential Minutes 4 October 2016 |
| | 8.2 | Overdue Debtors Report (to be tabled) |
| | 8.3 | Response to Presentation (if any) |
| | 8.4 | In Committee Items to be Released to Media |

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 4 October 2016		Item 1 & 2 protecting privacy of natural persons Section 7 (3) (a) of the Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report (to be tabled)		
8.3	Response to Presentation (if any)		
8.4	In Committee Items to be Released to Media		

I also move that:

- Michael Meehan
- Robert Mallinson
- Gerard McCormack
- Randal Beal
- Nichola Costley

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.